

**KHILJI & CO.**

**Chartered  
Accountants**

## **FIRM PROFILE**

**Plot 2, Mezzanine Floor, Khumrail Plaza, I&T Center Street 22, Sector G-8/4,  
Islamabad.**

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## 1. WHY KHILJI & Co.

Because we are TRUE and Cost Effective to you: – see below



### A. Team Strength:

Khilji & Co. is a multi-disciplinary chartered accountant firm and especially in terms of **strength of team** is among the **top five chartered firms** in Islamabad. Currently the team includes:

Partner/ Directors	05 Chartered Accountants
Advisors	01 Chartered Accountant, 04 Advocate High Court
Managerial Team	12 Managers/ supervisors
Support Staff	50+ including CA Inter, LLB, ACCA, ACA (ICAEW), MBA

### B. Relevant Experience:

Our service ambit largely comprises of following segments of Audit and Assurance, Management and Financial Consultancy and Tax Advisory and Compliance Services. These services include, Income

Tax envisaging periodic compliances, Annual Returns, Sales Tax of Federation and provinces and host of call-out services which includes litigation right from Assistant Commissioner to Supreme Court levels. We are currently providing Services to entities like China State Construction Engineering Corporation Limited, Defense Housing Authority, Khyber Pakhtunkhwa Oil & Gas Company Limited, Hashoo Group and Pakhtunkhwa Energy Development Organization (PEDO)

### C. **U**ltimate Client Focus:

The large team ensures that we claim to have the **best Manager: Client ratio** in Islamabad i.e. none of our manager is looking after more than 10-12 corporate clients while none of our manager looks after more than 2-3 major corporate clients hence maintaining client focus and high level of services to all clients.

### D. **E**fficient support always available:

Our large team strength means that the client does not have to worry if any of the partner, manager or other team member is on leaves as we have a back-up for everyone. The work of your organization will be undertaken by one of our Manager(s), who will be assisted by two more personnel.

### E. **C**ost Effective:

Despite being among the best in the market we always aim to provide the most competitive prices to our clients and we are sure our financial proposal will be a testimony to this statement when compared with other top tier firms.

## **2. OUR ORGANIZATION**

Established in 2014, with a mission to provide quality services and delivering innovative business solutions.

Khilji & Co. team of young professionals is able to synergize its best potential through a pool of expertise comprising business advisory specialists, corporate and tax specialists, business risk specialists, human capital specialists, MBA, Economists and professionals from other disciplines.

The emerging business needs in a fast changing and challenging global market place require value addition through wealth of knowledge and technology. Team of young professionals and their experience has given Khilji & Co. the strength to understand such emerging business and provide a whole range of services to diversified clients.

### 3. VISION AND OUR VALUES

VISION	MISSION	VALUES
<ul style="list-style-type: none"><li>• An employee friendly chartered accountant firm rendering full range of quality professional services while abiding by strict ethical &amp; moral principles and practices. The foundations of the firm are built on the joy of sharing</li></ul>	<ul style="list-style-type: none"><li>• To provide reliable professional services with integrity, excellence and confidentiality in the system of our firm to meet our customer's individual requests.</li></ul>	<ul style="list-style-type: none"><li>• Integrity</li><li>• Excellence</li><li>• Compassion</li><li>• Confidentiality</li><li>• Consistency</li></ul>

#### 4. SERVICES WE, OFFER

##### **AUDIT & ASSURANCE SERVICES**

##### **TAXATION SERVICES**

###### ○ **SERVICES IN GULF REGION**

##### **CONSULTANCY SERVICES**

###### ❖ **BUSINESS ADVISORY SERVICES**

###### ❖ **ENTERPRISE RISK MANAGEMENT**

###### ❖ **HUMAN CAPITAL ADVISORY SERVICES**

###### ❖ **OUTSOURCING**

###### ❖ **OTHER SERVICES**

## **AUDIT & ASSURANCE SERVICES**

We understand the importance of quality and context of information for the stakeholders, investors and decision makers. Our experienced team provide independent assurance services for the businesses to increase transparency and quality of information.

Our services include:

- Statutory audits
- Internal auditing
- Management auditing
- Project auditing
- E&P auditing-JV & Non-operations Entities
- Transfer Pricing Audit
- Secretarial audit
- Propriety audit
- Stock verification
- Tax Reviews and Audits
- Revenue Audit
- Due Diligence

## **TAXATION SERVICES**

We advise and help our clients by identifying, designing and implementing integral tax strategies that efficiently allow for compliance with local and international regulations.

Our main areas of service include;

- **Corporate tax compliance and reporting**

- Tax planning
- Preparation and filing of annual and periodical tax returns
- Withholding tax compliance
- Tax assessment cases

- **Personal taxation**

- Tax planning for individuals, families and estates, trusts and corporate bodies consistent with laws as applicable
- Tax planning for executive compensation package and fringe benefits
- Advices and assistance for preparation of and filing of annual and periodical tax Returns with the tax authorities
- Assistance in employers' meeting withholding tax obligations and periodical returns compliance

- **Indirect taxes – VAT/Sales Tax/Service tax/Professional tax**

- Registration, Filing of returns of VAT/Sales tax and Service Tax, Assessment Cases
- Planning for benefit optimization and counseling for structuring of business operations, transactions, pricing structures, distribution network procurement channels and incentive and discount policies
- Counseling and advise on indirect tax issues on a continuing basis
- Advices and assistance in pursuing claim for adjustment of input and output taxes.

- **Excise/ Customs & Other related duties**

- Registration, Filing of returns of Excise, Assessment Cases, Consultancy in related matters

- **International Taxation**

- Foreign Exchange Management Act (**FEMA**)
- Transfer Pricing Audit
- Double Tax Avoidance Agreement (**DTAA**)
- Advance Rulings (AAR)
- Withholding Tax

## SERVICES IN GULF REGION

We also have our presence in the gulf region and are providing various services to our clients in the areas of VAT (implementation, training and compliance), IFRSs training and conversion, Accounting and other advisory services. A brief detail of services we rendered or being rendered to our clients in Saudi Arabia is as follows:

Client Name	Business/Sector	Services
Al Jazeera Rent A Car Company Limited	Rent A Car	VAT Implementation/VAT compliance
Syahiya Tourism Company Limited	Hotel operator	VAT Implementation
Ahmed Abullah Hamd Al Essa	Kitchen Design and installation	VAT Training
Etihad Jawraa Company for Telecommunication and Information Technology-Lebara	Telecommunication	VAT Implementation/VAT compliance
BEMCO power construction	Power plant construction	VAT Training
Al Shareef Packaging Limited	Packaging manufacturing	VAT Training
Al Mubarakiya Hotel Management Company-Radisson Blu	Hotel operator	VAT Compliance
Dalfa Technologies	IT Company	VAT Compliance
Saudi Ebreez Company for Electronic services-Flyin	Web based tourism company	VAT Implementation/VAT compliance
SEPCO-III Electric Power Construction Corporation	Power plant construction	IFRS Trainings and IFRS Conversion

Himmah Consortium	Real Estate Investment & Management	IFRS Conversion
Sayyar Trading Company	Online sales platform	Zakat Services
China National chemical Engineering	Engineering consultants	VAT registration
Digital Professional Gate-Martin Professionals	Architectural design	Direct Tax structuring

## **CONSULTANCY SERVICES**

### **BUSINESS ADVISORY SERVICES**

We provide business advisory services to companies and investors, originating and executing transactions.

Our services include:

- Feasibility studies
- Transaction advisory services
- Valuation advisory services
- Public Private Partnership
- Financial modeling services
- Corporate Strategic planning
- Tariff studies and economic regulation
- Profit and performance management strategies
- Portfolio management
- Market research and surveys
- Corporate recovery and turnaround services
- Benchmarking

## **ENTERPRISE RISK MANAGEMENT SERVICES**

In an environment in which risks are proliferating, shareholders are demanding growth, and first movers are expanding rapidly into new markets, many leaders recognize that implementing an enterprise risk management (ERM) program is becoming an urgent business priority.

Business imperatives, regulatory requirements, and rating agency monitoring are prompting a new focus on ERM. In response to external pressures, many board members are expecting their management teams to implement an effective ERM program. Consequently, many leaders are seeking guidance in developing a practical approach to ERM – an approach that is tailored to their culture and structure, aligned with their business strategy, embedded in their business processes, and focused on their most critical risks.

Our risk services include:

- Internal Audits and Controls Review
- Risk Management Advisory
- Management Audit

## **HUMAN CAPITAL & ADVISORY SERVICES**

Believing that a talented and motivated workforce is the foundation of a successful enterprise. Our mission is to help clients effectively acquire and deploy its human capital resources.

Our main areas of service include:

- **Planning and Administrative Area**
  - Talent and Performance
    - Definition of Competency Models
    - 360° Performance Evaluation
    - Career and Succession Plans
    - Talent Management
  - Organizational Transformation
    - Change Management
    - Outplacement
    - Position Manuals
    - Organizational Climate
    - Organizational Design
  - Transformation of Human Resources
    - Strategic Planning and HR Alignment
    - Shared Services
    - Adoption of Technology
  - Compensation & Benefits
    - Specialized Salary Surveys
    - Job Pricing
    - Design of Wage Scales and Compensation
    - Design of Strategy and Compensation Systems

- **Operational Area**

- Recruitment and Selection (full process)
- Headhunting
- Socioeconomic Studies
- Verification of Work and Personal References
- Competency-based interviews

- **Training and Skill Development**

Our professionals specializing in a variety of subjects, in particular, those related to finance function provide training and conduct workshop on issues of topical interest. Such training sessions and events are client specific or are organized for a multi-interest audience.

## **OUTSOURCING SERVICES**

Khilji & Co. offers an array of outsourcing services for the area of financial-accounting processes, through a team of duly trained professionals that can help your company direct its efforts and resources on the key areas for the growth of your business.

Our main areas of service include:

- Payroll processing
- Study, review, design & implementation of Financial & Cost Accounting Information Systems according to the requirements of the clients
- Development and Implementation of Internal Controls & Documentation Procedures
- Drafting of procurement and finance manuals
- Maintenance and updating of books and records
- Developing Management Accounting Systems, Financial Structure and Financial Accounting and Reporting Functions

## **OTHER SERVICES**

- Advisory Services for Corporates compliance and reporting
- Incorporation of Companies, maintenance of secretarial books & records filling of returns with SECP.
- Meetings, minutes and secretarial assistance to companies.
- BOI listings
- Licensing
- Organizational designing
- Registration services for Partnerships, Limited Liability Partnership, Societies, NGOs, Charitable Trusts
- Trademark/copyright
- Advisory services and support to Trusts Foundations, NGOs and other forms of “Not for Profit Organizations”

## 5. SECTOR WISE CLIENT CLASSIFICATION

INTERNATIONAL	
1.	SEPCO Kingdom of Saudi Arabia
2.	Talal Abu Ghazaleh International
3.	Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH GIZ
4.	Harris International
5.	Rutledge Omni Pte Ltd
6.	Tetra tech Inc.
7.	Adam Smith International
8.	Tigeriam (Private) Limited
9.	Spec Energy DMCC
10.	China State (Private) Limited
11.	China Zhen Hua – Branch
12.	Oxford Policy Management
13.	China Civil Engineering Construction Corporation
ENERGY, OIL & GAS SECTOR	
14.	Petroleum Exploration Limited
15.	Tullow Oil Exploration
16.	General Petroleum (Private) Limited
17.	Black Gold Petroleum Solutions
18.	Dana Geo Energy
19.	Eastern Drilling Solutions
20.	Alhaaj Enterprises
21.	Khyber Pakhtunkhwa Oil and Gas Company Limited
22.	SPEC (Pvt.) Ltd
23.	Spec Petroleum (Pvt.) Ltd

24.	Spec Gases (Pvt.) Ltd
25.	Khyber Refinery (Pvt.) Ltd
26.	Geo Spec Services DMCC
27.	IOT Group
28.	Shandong Hi-speed
29.	Oceans Petroleum Limited
30.	OPIGAS Limited
31.	Zaver Mining (Private) Limited
32.	Zaver Power (Private) Limited
33.	Zaver Petroleum Company Ltd
34.	Sun Services (Private) Limited
35.	Sun Gas (Private) Limited
36.	Inter State Gas Solutions
37.	Bow Energy Ltd
38.	Asia Resources Ltd
39.	Rutledge Omni Pte Ltd
40.	Pakhtunkhwa Energy Development Organization
41.	AXI Reach
42.	Hycarbex
43.	Spec PEB (Pvt.) Ltd
44.	General Petroleum
<b>TELECOMMUNICATION, INFORMATION TECHNOLOGY &amp; AUTOMATION</b>	
45.	Pakistan Mobile Company Limited ---- Mobilink
46.	Pak Datacom Ltd
47.	Exim Consulting SMC Pvt
48.	IMI Engineering & Construction (Private) Limited
49.	Esoteric Automation (Private) Limited
50.	Sky Telecom (Private) Limited
51.	AXI Reach

52.	DHAI Teleman
53.	LMKR (Private) Limited
54.	LMKT (Private) Limited
55.	Air Tango (Private) Limited
56.	CGICOP (Private) Limited
57.	Archive Technologies (Private) Limited
58.	S&T Solutions (Private) Limited
59.	Tekoro (Private) Limited
60.	Dataoro (Private) Limited
61.	Step Robotics (Private) Limited
62.	Datan Analytech
63.	Soulco
64.	Cloudforce Consulting (Private) Limited
65.	Breecom (Private) Limited
66.	Awf (Private) Limited
67.	Ain Production (Private) Limited
68.	Business Analytics (Private) Limited
69.	Keystone Consulting
70.	KDM Data & Digital
71.	Agnitus SMC (Private) Limited
72.	Pormpto (Private) Limited
73.	Standard Brands (Private) Limited
74.	PelicanX
75.	Ark Consulting (Private) Limited
76.	Effective Business Solution
77.	EDB-SMC (Pvt) Limited
78.	I-Engineering (Private) Limited
79.	Hi trade
80.	Café Garage

81.	Retail Impact
82.	SV Engineering (Private) Limited
83.	Progressive Solution (Private) Limited
84.	Blue Fin construction (Private) Limited
85.	Nadeem Enterprises
<b>NON-GOVERNMENT ORGANIZATIONS</b>	
86.	Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH GIZ
87.	Aasara E Adal O Noor (AAN)
88.	LEAD Pakistan
89.	Children's Global Network Guarantee Ltd
90.	HHRD
91.	Phacet Trust
92.	Junior Jinnah Trust
93.	Moqa Foundation
94.	Optimize Trainings
95.	BRAC
96.	Humanetek
97.	Ghazi Barootha Taraqiati Idaraa
98.	SSD
99.	National Rural Support Programme (NRSP)
<b>REAL ESTATE &amp; CONSTRUCTION</b>	
100.	China State (Private) Limited
101.	China Zhen Hua – Branch
102.	Forte Associates
103.	Design Texture
104.	Stark Enterprises (Private) Limited
105.	Topcity Properties (Private) Limited
106.	DHAI Development Engineering Service (Private) Limited
107.	Pearl Real Estate (Private) Limited

108.	Win-Win Marketing
109.	Nawara Construction (Private) Limited
110.	Medinat Zafar Holdings (Pvt.) Ltd
111.	Landmark Marketing (Pvt.) Ltd
112.	Ettihad (Private) Limited
113.	Eitmar (Private) Limited
114.	Imaraat Group
115.	Garaana.com
116.	Agency 21
117.	Amazon Mall
118.	Anhui Construction
119.	Etihad Contractors (SMC-Pvt) Ltd
120.	Eaglegate Properties (Private) Limited
121.	Jageer (Private) Limited
122.	9 Squares (Private) Limited
123.	Advance Marketing (Private) Limited
124.	Nawara import/ export
125.	China Civil Engineering Construction Corporation Pakistan Branch
<b>GOVERNMENT / PUBLIC SECTOR</b>	
126.	Khyber Pakhtunkhwa Oil and Gas Company Limited
127.	Inter State Gas Solutions
128.	Shalimar Recording & Broadcasting Company Ltd
129.	REDAMCO
130.	Institute of Regional Studies
131.	National Rural Support Programme
132.	Pakhtunkhwa Energy Development Organization
133.	SPO
<b>RETAIL &amp; FOOD &amp; FMCG</b>	
134.	J-Mart Department Store

135.	Unique Poultry
136.	Best Feed (Private) Limited.
137.	Himalaya Waters (Private) Limited
138.	Kash distributors (Private) Limited
139.	Pakistan Facilities Management
140.	Fauji Meat
<b>MEDICINE &amp; HEALTH SECTOR</b>	
141.	Medask (Private) Limited
142.	Fatima Diagnostics Laboratory
143.	Fatima Medical Complex
144.	Universal life sciences
145.	Hash Softech
146.	Idea Lab
147.	Cardiac Family (Private) Limited
<b>HOSPITALITY, SECURITY AND TRAVEL SECTOR</b>	
148.	Pakistan Services Limited
149.	Karakoram Securities (Private) Limited
150.	Pearl Tours & Travels (Private) Limited
151.	DHA Family Club
152.	Ever Ready Security (Private) Limited
153.	Vega Travels (Private) Limited
154.	Spec Aviation Services (Pvt.) Ltd
155.	Secure Group (Private) Limited.
156.	Fist Security (Private) Limited.
157.	Etimad Pvt Limited
158.	Fauji Securities (Private) Limited
<b>EDUCATION SECTOR</b>	
159.	ZAVIA Academy
160.	Anglo Arabic Schools

161.	Pak Turk Schools
162.	ROOTS Schools and University
163.	Oxford Policy Management
164.	Institute of Space Technology

## 6. HR CAPITAL

Likewise a professional outfit, Khilji & Co, Chartered Accountants possesses an excellent team with magnificently diversified working experience. In order to maintain the seamless and transparent work ethics, KCO's team is largely consists of Three (03) Groups. The engagement partner is supported by a pool of expertise comprising of Chartered Accountants, Audit, Assurance, Taxation and Corporate Law specialists and other professionals from diversified disciplines. We offer fast and reliable services in the field of income tax consultancy, auditing, accountant certification, business formation consultancy services, chartered accounting services, NGO/Trust etc.

### SERVICES –WISE LEADERSHIP GROUP

SERVICES DOMAIN	LEAD PARTNER(S)
<b>TAXATION SERVICES</b>	Mr. Sharif Uddin Khilji, Chief Executive KCO. Mr. Muhammad Waheed Iqbal, FCA, Partner Mr. Rahat Gul, FCA Partner (Peshawar Office) Mr. Nazir Ahmed, LLB Advisor, Former Chairman Appellate Tribunal Ch Naeem Ul Haq, LLB Advisor
<b>ASSURANCE SERVICES</b>	Mr. Zahid Mehmood Malik ACA, APFA, FCCA, Partner Mr. Rahat Gul, FCA Partner (Peshawar Office)*
<b>CONSULTANCY SERVICES</b>	Mr Saeed A. Chughtai, Partner FCA, FPFA, FCILT - UK, LLM (Energy) - UK, MBA (Oil) - UK Mr. Rahat Gul, FCA Partner Mr. Mulki Jan, Advisor MBA HR Mr. Muhammad Assaad Ismail, ACA, Advisor Mr. Ahmad Saeed Al Hassan, Director Mr. Ajmal Khan, Director

\* Documentation in process

## **BRIEF INTRODUCTION OF TEAM**

**Mr. Sharif Uddin Khilji, Chief Executive KCO**, possess staggering professional profile with over 16 years of working experience. During this time, he has worked at almost all tiers of a Chartered Accountancy Firm's environment. His post qualification experience has also encompassed his association as a partner as well as Chief Executive of two different entities. Mr. Khilji is considered as an expert on Tax matters. He has handled taxation matters of companies, individuals, association of persons, residents & non-residents, national & international taxation, along with double taxation treaties. He also appears before Commissioner Inland Revenue, Chief Commissioner Inland Revenue & Appellate Tribunal Inland Revenue. His clientele spans from various sectors including energy oil & gas, telecommunication, Information technology, steel & re-rolling mills, importers and exporters, residents & non-residents. He also imparts Training to various companies' employees on taxation matters and students of Institute of Chartered Accountants of Pakistan.

Mr. Khilji is a well renowned Financial Management Specialist and a consultant to IFAD (a United Nation's Agency). He has been providing professional advices on accounting treatment of transactions in accordance with IFRS and book keeping services to various clients including preparation of vouchers, ledgers, trial balance, financial statements, bank reconciliation statements, ensuring application of IFRS etc. Apart from his professional disbursements, he also shares and imparts his knowledge as visiting faculty member and provides training on Financial Reporting (IFRS, Consolidation, Financial Statements preparation, He has also provided his expert professional services to large scale foreign donor agencies like USAID, wherein he has undertaken projects in Bangladesh as Engagement partner.

**Mr Saeed A. Chughtai, Partner FCA, FPFA, FCILT - UK, LLM (Energy) - UK, MBA (Oil) - UK.** is a fellow level membership of three professional bodies. i.e The Institute of Chartered Accountants of Pakistan, The Pakistan Institute of Public Finance Accountants and Chartered Institute of logistics & Transport, United Kingdom. He is a Certified Director and a member of Pakistan Institute of Corporate Governance. In addition he holds two Master Degrees from the University of Dundee, United Kingdom. The First being an MBA (International Energy, Oil & Gas Management) and other being an LLM (Energy Law & Policy).

He recently served as the Chief Financial Officer of Pakhtunkhwa Energy Development Organization (PEDO) which is an autonomous body of the Government of Khyber Pakhtunkhwa, responsible for fast track development of the energy sector of the province.

Given the diversity of his skill set, academic qualifications and ability to relate with people, he worked as a professional practitioner, running his own management consultancy, audit assurance, tax litigation & advisory business. He was one of the founding Partners of JASB & Associates, with Offices in Islamabad and Karachi. The Firm is a member of KS International, which is the 10th largest global network of law and audit firms. He was a member of the legal fraternity, and enjoyed the Life Membership status of the High Court Bar Association, Rawalpindi.

He has a rich MNC management experience in the Oil sector by working for Tullow's Pakistan operations, where his key area of interest was commercial negotiations, contract management, and Budget & Cost Control.

He has a strong board room experience by working for Pakistan LNG Terminals Ltd and at Bahria Foundation, which is a conglomerate, handling a multitude of micro and macro business operations like, Dairy farms, educational Institutions, Real estate, Port services, Boat Building etc

He started his career with Deloitte's Pakistan practice and was also seconded to its London office.

**Mr. Zahid Mehmood Malik ACA, APFA, FCCA, Partner** is a qualified Chartered Accountant. He possesses professional experience of more than 17 years. In addition of being Associate Member of the Institute of Chartered Accountants of Pakistan (ACA), he is also Associate Member of Pakistan Institute of Public Finance Accountants (APFA). Moreover, Mr. Zahid is also Fellow Member of the Association of Chartered Certified Accountant, UK (FCCA).

Some of the Core Competency Areas of Mr. Zahid Mehmood are Statutory / Tax Compliance of Public Sector listed Company, SAP Implementation and working under SAP environment

(FI/CO/BI/BO), IFRS Conversion, Budgeting, Forecasting & Financial Reporting. Mr. Zahid has ability to quickly mastering new technology. He is well accustomed to handling sensitive and confidential records. He is a highly competent professional with demonstrated ability to easily transcend cultural differences and thrive in deadline-driven environments.

Mr. Zahid has worked in Large scale domestic Entities of Telecom Sector and Cement Sector. He has also worked a Large Industrial Group in Kingdom of Saudi Arabia. In addition to his professional exposure in Industry. He has the distinction of having professional experience in professional core of Chartered Accountancy. Mr. Zahid Mehmood has worked in Khalid Majid Rehman, Chartered Accountants (Ex- Deloitte Touche Tohmatsu) – Islamabad, Ernst & Young, Chartered Accountants – Islamabad and KPMG, Chartered Accountants – Doha.

**Mr. Muhammad Waheed Iqbal, FCA, Partner** is an accomplished Chartered Accountant. He has overwhelming professional experience of more than 17 years. His core expertise lies as Senior Accounting and Financial Management Executive. He has a widely diversified professional exposure in finance, operations management and auditing experience in different industries. He has been associated with one of the Large Scale Oil and Gas Entity for the last 8 Years, therefore, he has strong grip on understanding of accounting cycle and regulations relating to exploration and production companies working as operator and non-operators.

In addition to his expertise in Oil and Gas Sector, Mr. Waheed has an excellent knowledge of International Financial Reporting Standards (IFRS), Income Tax Ordinance, 2001, Companies Act, 2017, Code of Corporate Governance, listing regulations, Petroleum Concession Agreements (PCAs) and Petroleum Polices/Rules.

He has been part of much respected Firm i.e. KPMG Islamabad on a Managerial Level Position. During that professional experience he lead and managed the audit teams, ensuring completion of audits/projects within agreed timescales and ensuring compliance with those of Firm's management policies, audit methodology and other regulatory requirements

**Mr. Rahat Gul, FCA Partner\***, is a supreme finance and operations professional. He has accumulative professional experience of 17 years. He possesses strong capability in grasping the big picture, conceptualizing, developing and implementing solutions and partnering closely with business leaders and key stakeholders to realize strategic goals of the organization. Mr. Rahat Gul has significantly diversified working experience across the leading companies operating in Power, Telecommunication, Manufacturing and Energy sectors. He also worked in the profession of Chartered Accountancy. He remained associated in a Managerial Role in Ernst & Young, one of the Big 4 Firms.

Mr. Rahat's prominent areas of expertise ranges from writing business plans including detail financial models, financial reporting, internal controls, treasury, budgeting & forecasting, taxation and corporate affairs. Mr. Rahat other expertise include Organizational Restructuring, Transaction Advisory and Capacity Building.

**Mr. Muhammad Assaad Ismail, ACA, Advisor** is a *Qualified Chartered Accountant* and Associate Member of Institute of Chartered Accountants Pakistan. He possesses more than 11 Years of Professional Experience in the Fields of Finance, Taxation and Audit and Assurance. He has diversified experience of multiple Service sectors, however, the main stay of his professional exposure has been the Real Estate Sector. Mr. Assaad has served in one the Largest Real Estate Development Entities of Twin Cities. In that association, he was responsible for various functions of Finance Department.

In addition to this, he has also sound knowledge of Information Technology. He has the capability of doing the Integrations of automated systems between two or more softwares / applications through Visual Basic. This being the unique ability which enables to understand the Complex Information Technology and Databases systems.

(\*Documentation in process)

**Mr. Nazir Ahmed, LLB Advisor, Former Chairman Appellate Tribunal**, has Rich experience of nearly three decades in litigation and advisory work in the field of civil and fiscal laws encompassing representation before various authorities and courts up to the level of high court. He was appointed as Judicial Member through Federal Public Service Commission of Pakistan in 2009. There he worked as Member Roaster, Member Administration and Chairman ATIR. He has Professional experience of over 25 years encompassing various roles as legal practitioner (of fiscal and civil laws), judicial officer and that of judicial administration/management. He has also served as office bearer President - Peshawar Tax Bar Association, Vice President Pakistan Tax Bar Association, and Secretary: Peshawar High Court Bar Association (1990)

**Ch Naeem Ul Haq, LLB Advisor** is currently practicing as Advocate High Court. Mr. Naeem has been associated with the profession of legal advisory for the last 13 Years. He has the expertise and experience to efficiently and competently meet the needs of both corporate and no corporate clients. Apart from his accomplishments in other fields of law, he has in his credit 45 Reported Judgments across Tribunals and High courts. He has being serving Telecom Sector, O&G Sector, Government Sector, PHA, CDA and NHA. Real Estate, Panel of Army Medical Corps.

**Mr. Mulki Jan, Advisor, a Human Resource Specialist** has 17 years of professional experience in Core HR. He has worked as senior HR professional with a leading Internet Service Providing Company and was involved to establish the Company strategy, worked in close coordination with senior management of the company. In addition to this, he has also worked as a Unit Head Human Resources Compensation & Benefits in leading Bank. He looked after HR Functions and established the department as per directions of State Bank of Pakistan. He has introduced the Banking Grads first time in the bank.

He possesses a Master degree in Business Management (MBA-HR) from IBA and completed various training programs related to HR tools like HR metrics, Six Sigma Blue Belt, and Oracle based HRM.

**Mr. Ahmad Saeed Al Hassan, Director KCO**, carries two decades long professional experience in the field of Finance and Accounting. His core area of expertise lies in Oil and Gas Sector. He has

extensive experience of Joint Venture Accounting, Reporting, Internal & External Auditing. In addition to this, he has exceptional track record in Business Advisory of Exploration and Production segments of this sector. He imparted his professional responsibilities to large scale entities, prominently to Pakistan Oilfields Limited.

In broader terms, his work ambit included Corporate Governance for private ltd companies, Organizational restructuring & Design, Developing Accounting Systems, Dispute Resolutions, Verifications, Joint Venture Accounting, Reporting & Management Reporting Processes, Business Process Improvements & Regulatory & Financial Advisory. He maintains excellent relationships with the regulators and the Operating & Non- operating companies in the sector. He has also represented in Non-Operators Joint Audits of blocks operated by Tullow Pakistan Ltd & MOL Pakistan and Petroleum Exploration Ltd as part of his responsibilities under employment with Pakistan Oil Fields Ltd and Frontier Holdings Limited.

Mr. Ahmad Saeed started his career with KPMG Taseer Hadi Khalid & Co Chartered Accountants in year 1993, and successfully completed his training in year 1998 working in Media, Construction, Hospitality, Financial, Non-Governmental, Textile and Manufacturing Sectors in various roles.

He has served as Accounting and Finance head of Pakistan Operations of Frontier Holdings (Pvt) Ltd, a Canadian Investment which participated in blocks with Petroleum Exploration Limited as operation and with Gulf Petroleum Exploration Ltd, Kuwait as JV member. Mr. Ahmed Saeed successfully achieved the close and sales of Pakistan operations when the Board decided to sell its stakes to a local group.

**Mr. Ajmal Khan, Director KCO**, holds 17 years of professional experience in the field of Finance and Accounting. In addition to his association with a well renowned Chartered Accountant firm for more than 4 Years, Mr. Ajmal has worked in country's two largest chain of 5 Star Hotels namely, Pearl Continental and Marriott brands. He has been associated with Hashoo Group for more than 12 years as Director Finance Hotels & Construction Projects in their Hospitality division. In addition to this he has strong grip over the hi-end financial matters like, Financial Modelling, Financial Advisory

for prospective Large-scale Investments and Business Processes in terms of Financial Reporting and system schematics.

**Mr. Abdul Hafeez, Senior Manager Taxation and Corporate Advisory Services** is doing CA has possessed professional experience of more than 12 years. His major experience envisages the areas of Taxation Advisory, Compliance and Litigation. Prior to joining KCO, Mr. Hafeez had been working in Oil and Gas Sector and serving in BGP (Pakistan) International. His responsibilities ambit consists of all aspects of Direct and Indirect Taxes, their periodic compliances and proceedings wherever required. His professional experience is quite diversified, from direct tax & indirect tax compliance, withholding taxes, monthly statement and annual statements, direct tax and indirect tax advisory services, statutory returns for income tax and sales tax. In addition to this, he also has experience of Audit and Assurance wherein he has undertaken various Assurance assignments for small, medium and large scale organizations from, Oil & Gas, IT, Consumer Banks and telecommunications.

**Mr. Saif Uddin Khilji, Senior Manager Taxation and Corporate Services**, has joined Team KCO Mr. Saif has rich experience of more than 11 Years in the fields of Taxation, Auditing and Financial Advisory. He was part of a huge Multi National Oil & Gas entity namely IPR Energy Group. His core expertise lies in the field of taxation and within this domain, he has proven track record of Direct Tax & indirect Tax Compliance, Preparation and Filing of Withholding taxes, monthly statement and annual statements, Carrying out Direct Tax and Indirect Tax Advisory Services, Filings of Statutory returns for income tax and sales tax, Assessment proceedings at commissioner, commissioner (appeals) and Appellate Tribunal Inland Revenue levels He has undertaken various projects and assignments of diversified clients from all sectors and individuals. He is also well versed with the auditing techniques and methodologies.

**Mr. Hussain Mahmood, Senior Manager Taxation and Corporate Services**, CA Finalist has been associated with us for the last couple of years. He has overall professional experience of more than 5 years. His core expertise lies in the field of audit and taxation. He has undertaken various projects and assignments of diversified clients from all sectors and individuals. He is also well versed with the auditing techniques and methodologies.

**Mr. Muhammad Agha Mudassar, Manager Taxation, Accounting and Corporate Services**, is ACCA qualified (Associate Member of ACCA). He has also completed PGD Management from London International College UK. He is currently doing ICAEW and only 4 papers left for complete qualification. His professional exposure spreads in 9 Years. He worked in well renowned Chartered Accountancy Firm in Islamabad and also worked in NUST as Internal Auditor. During his professional career, he has developed strong grip on Accounting Principles, Auditing Practices and Corporate Level Taxation Matters.

**Mr. Muhammad Kaleem, CA Finalist**, is presently working as **Manager Taxation and Corporate**, in KCO. His professional experience covers span of almost 5 years. During this period, he spent most of time working in professional firm environments. This experience has essentially made him well versed with the audit and tax matters of corporate companies and individuals alike. His professional exposure encompasses sectors of Oil and Gas, Communication, Information Technology and Construction.

**Mr. Ikram Ul Haq**, is presently working as **Manager Accounting, Tax and Corporate Services** in KCO. Mr. Ikram is a Qualified Chartered Accountant of ICAEW, having over 8 years post qualification experience in the field of accounting, reporting and compliance. He is also an ACCA Member. He brought forward expertise in the field of tax accountancy in general. He serves whole range of clientele, right from individual to corporate levels, while covering NGO's, Oil and Gas, Construction, Banking, etc.

**Mr. Muhammad Shafaat Ali**, is presently working as **Assistant Manager Accounting, Tax and Corporate Services in KCO**. He carries professional experience of nearly 5 years. He spent most of time working in professional firm environments. He possesses sound grip on matters of tax and audit. He has worked on diversified clients including corporate companies and individuals.

**Mr. Muhammad Mohsin Alizai**, is currently working is KCO as **Assistant Manager Taxation and Corporate Services**. He spent most of time working in professional firm environments. He

possesses sound grip on matters of tax and audit. He has worked on diversified clients including corporate companies and individuals. He possesses Four Years professional experience in the field of Audit, Tax and Corporate segments of Finance and Accounting. During this time, he rendered his services to clients ranging from large scale public sector corporations to various private limited concerns from manufacturing and service sector. He has undertaken assignments of Tax Compliance related to Income Tax, Sales Tax and Withholding Taxes. Mr. Mohsin also has exposure in assisting Appeal Preparation and Filing in Appellate Forums of Inland Revenue.

**Imran Ul Haq, LLB, MBA and BCom, Advisor** has 5 Years of professional experience. He is currently working as Advocate High Court. He has the expertise and experience to efficiently and competently meet the needs of both corporate and non corporate clients. Telecom Sector, O&G Sector

**Faheem Ul Haq, LLB, MBA and BCom, Advisor** has 4 Years of professional experience. He is currently working as Advocate High Court. He has the expertise and experience to efficiently and competently meet the needs of both corporate and non-corporate clients. Telecom Sector, O&G Sector.

**Mr. Ahmed Yar Khan, Senior Manager Audit and Assurance**, is CA Finalist has an experience of 09 years in Auditing, tax and consultancy. He has carried out audit assignments as job in ranging from Non-profits including USAID Funded Projects. He completed his CA articles from renowned international firm i.e. Deloitte Touche Tohmatsu (**DTT**). He is currently looking after audit assignments. He has undertaken various projects and assignments of diversified clients from all sectors and individuals. He is also well versed with the auditing techniques and methodologies.

**Mr. Ijaz, Ahmed Tajjak**, is currently working as **Assistant Manager Audit**. He carries ample professional auditing and accounting experience gained during last 5 years. He has performed assignments of various clients envisaging multiple sectors, from Oil and Gas and International Non-Government Organizations. In addition to that he also holds professional exposure in fields of Payroll Processing for tax purposes, calculation & deposit of income tax, provident fund & EOBI

and preparation of Current & Deferred Tax Workings required for the finalization of the audited accounts.

**Mr. Awais Mumtaz, ACCA**, is a well versed professional. Currently, he is dispensing his professional responsibilities as **Supervisor, Audit Services**. He possesses professional experience of over 04 years in the fields Accounting and Finance. His proficiency core is in Financial Accounting, Management Accounting, Reporting and Auditing.

**Mr. Idris Khan, ACCA**, is a well versed professional. Currently, he is dispensing his professional responsibilities as **Supervisor, Internal Audit Services**. He possesses professional experience of over 04 years in the fields Accounting and Finance. His proficiency core is in Financial Accounting, Management Accounting, Reporting and Auditing.

**Mr. Nauman ul Qadeer, Senior Manager Consulting** has qualified CA Intermediate examination from Institute of Chartered Accountants of Pakistan (ICAP). He has around 10 years of the professional experience in the field of Audit and Financial Management. He also served in UAE as “VAT Compliance and Implementation” consultant on introduction of VAT in United Arab Emirates.

Major industries he served with includes Pharmaceutical Manufacturing, IT Software Development and Social Development Sector. He is also well versed with the auditing techniques and methodologies.

**Mr. S. Asim Habib, MBA, Senior Manager HR and Business Development**, offers 15 years of expertise in research analysis, management consulting, human resource management, project coordination, business process re-structuring, reporting & documentation, liaising & coordination. He is an experienced strategic thinker with proven project management, delivery, and business development skills in the areas of organization development, human capital, strategic planning, performance management, communication and change management, an excellent communicator

with good judgment and listening skills; deft in understanding customer's business and keeping the confidentiality of the business intact.

**Mr. Abdul Rehman, Senior Manager Accounts and Administration** possess an overall professional experience of more than quarter of a century. He has worked in Top Chartered Accounting Firms like **DTT and MRI**. He has undertaken various assignments of Payroll and Employee Benefits for different clients. He also has sound command on matters concerning Administration as well. He possesses solid experience of running day to day matter in a seamless manner.

## 7. CONTACT DETAILS

### **HEAD OFFICE**

Plot 2, Mezzanine Floor, Khumrail Plaza,  
I&T Center Street 22,  
Sector G-8/4, Islamabad.

### **BRANCH OFFICE**

Plot No 16, Second Floor, Sector A, Iqbal  
Boulevard, Defence Housing Authority, Phase II  
Islamabad.

### **PESHAWAR OFFICE**

Office No. 203, Second Floor, Creative House  
Phase 3 Chowk, Main Jamrud Road, Peshawar.

### **OFFICE TELEPHONE & CONTACT DETAILS**

Phone:	Islamabad Office: +92 51 2253303-6 Peshawar Office: +92 91 5611714
Fax:	+92 51 2253307
Email:	Sharif.khilji@khilji.net.pk info@khilji.net.pk
Web:	www.khilji.net.pk